



NEWSLETTER – February 2017

Open Door Policy

We operate an 'open door policy' at preschool, staff are available at the beginning and end of each session for brief conversations. However, if you feel you would like a little longer or need to speak to us in confidence, please arrange an appointment – either with your key person or Kristy.



Contact Details

If any of your contact details change such as address, telephone number or emergency contacts. Please advise Kristy or Donna T asap.

Show and Tell



As per previous newsletter, we are now running a show and tell rota. This is displayed on the desk at the entrance to preschool. Children have been assigned a week to bring an item to show and tell. This can be any item of their choice that they would like to share with us.

Toys From Home

Please discourage children from bringing toys into preschool from home, unless it is something they are bringing for Show and Tell and it is their week to do so. Toys from home can easily become mixed with preschool toys and lost. Over the past few weeks we have had toys go missing and confusion over which toys belong to who. If children do bring toys into preschool, they will be asked to leave their toys in the white box by the front desk on the way in.



Footwear



Please send your child into pre-school wearing suitable outdoor shoes such as trainers or wellies, could you also ensure that they have a pair of soft sole shoes for indoors ie) plimsols or slippers. Shoes should fasten with Velcro or similar as we actively encourage children to change their own shoes, promoting independence and self care, shoes with laces do not allow this.

Cold Weather

The majority of children are spending long periods of time out in the garden, please ensure your child has a warm coat and waterproof outdoor shoes preferably wellies and a hat and gloves in preschool for every session to keep them warm and dry.



Labelling



Could you please ensure that all your children's clothing and bags are labelled with their name, this includes coats and shoes. It doesn't have to be their full name, initials are fine.

Family Photos

We still have plenty of room left in our family photo albums. Please feel free to bring in family photos to be displayed in our family photo album. The photo album is kept in our book corner and is accessible to your child throughout the session. Your child will be able to use the photo for comfort and to share with their teachers and peers.



Library System

When your child is ready to change their school library book, please leave their book wallet on the register desk when entering the preschool and we will ensure their book is changed during the session.



Lunchboxes

We have a strict **no nut** policy at pre-school. This is to protect children with nut allergies. This includes **peanut butter** and **Nutella**.



Please provide healthy balanced lunch boxes for your children. We do not allow fizzy drinks, sweets or anything chocolate covered at preschool.

Tapestry



Please share your child's achievements and adventures outside of preschool with us through Tapestry. Parents/Carers are able to upload photos or videos on Tapestry to share with the staff. This information helps to give your child's key worker an overall picture of your child's development and can also prompt conversations with your child in the setting. If you need any further information on using or uploading information onto Tapestry, please speak to Kristy or Donna.

Absence/Illness

If your child is unable to attend preschool due to illness, please ensure that you telephone or text preschool as soon as possible on the day they should be attending and continue to keep in contact until



one of their planned sessions and we have not been notified of a reason why, we have a responsibility to contact you to find out why they are not in preschool.

Towels

Could you please ensure that your child brings in a small towel, ideally a flannel labelled with their name to **every** session. This will be used by your child, to dry their hands, to



help to stop spreading germs. Could towels please be hung on the children's named pegs when they arrive at preschool.

Contact

If you need to change your sessions, have any invoicing queries or would like to order uniform, please email Donna T on thehullbridgepreschool@gmail.com



Birthdays

This half term, the following will be celebrating their birthdays. Happy Birthday!!

Donna T
Jack
Lydia



Important Dates

World Book Day (dress up)	Thursday 2 nd March
Last day of term	Friday 31 st March
Back to school	Tuesday 18 th April
Parent/Carers Evening Out	Date to be confirmed
Family Story Time	Dates to be confirmed
Hadleigh Farm Trip	Friday 26 th May
Sports Day	Friday 9 th June
Photographer	Tuesday 4 th July
Graduation Party	Wednesday 19 th July



Thank You

Donna T, Kristy, Karen, Shirley, Marie, Sam T, Donna R, Leigh, Sophie, Louise and Committee