



CoronaVirus (Covid-19) – Staying in Contact

Purpose

The purpose of this policy is to set out how the setting will stay in contact with parents and children while we are in lockdown due to Covid-19.

Responsibility

We understand that as part of the wider safeguarding system for young children and, in conjunction with other agencies, our setting plays a vital role in safeguarding the children who attend our setting during the current COVID19 emergency. We aim to maintain regular contact with children and their families to enable us to provide important support, address any relatively minor concerns before they escalate and to maintain relationships with the children.

We will endeavour to stay in touch with families at least 2x a week via Tapestry, email and Facebook until we can resume contact in the setting. Tapestry will be monitored on a weekly basis to ensure families are regularly logging in to view observations added. Any families who have not logged on in the previous week, will be contacted via email to maintain contact, if we still have no response, a phone call will be made to maintain contact.

We realise that those children with an EHCP or a child that we consider vulnerable may need additional support during this time. With that in mind these families will be contacted directly via email and if no response will be called weekly. In addition, they will be highlighted to the Early Years advisory team to ensure that the professional parties already involved with the families are still making contact and also offering support.

This policy was adopted at a meeting of
(name of setting)

Held on (date)

Date to be reviewed date

Signed by

Name of Signatory

Role of Signatory (ie manager)